



MARK YOUR CALENDARS!

OSSBA LEGAL TEAM WORKSHOPS

10 A.M. - NOON • OSSBA CONFERENCE CENTER

WARNINGS! EMPLOYEES - WHAT MUST THEY BE TOLD AND WHEN

Tuesday, Feb. 13 • 2 LEGAL Credits

Receive information on the details associated with employee notices. A key to a great employer/employee relationship is communication. Let us help you determine the important information that must be shared with your employees.

EMPLOYEE DRUG TESTING - SOMEONE WENT TO DENVER ON SPRING BREAK!

Tuesday, Mar. 6 • 2 LEGAL Credits

Discussion of legal issues associated with drug testing of employees. What limitations and policy issues exist for school districts regarding the issue.

STUDENT HANDBOOKS

Tuesday, Apr. 17 • 2 LEGAL Credits

What must be included in your student handbook and what is highly recommended? Keep your student handbooks current and in compliance with state and federal laws.

SUMMER LEGAL ISSUES

Tuesday, May 8 • 2 LEGAL Credits

School is out...but legal issues continue to exist. Find out what your school should be working on while students are out of session.

GET MORE INFORMATION AT WWW.OSSBA.ORG/EVENTS

OSSBA LEGAL TEAM WORKSHOPS

10 a.m. - Noon • OSSBA Conference Center
2801 N. Lincoln Blvd. • 2nd Floor • Oklahoma City, OK 73105

Please indicate the session(s) you will be attending:

- Warnings! Employees - What Must They Be Told and When** • Tuesday, Feb. 13 • 2 LEGAL Credits
- Employee Drug Testing - Someone Went to Denver on Spring Break!** • Tuesday, Mar. 6 • 2 LEGAL Credits
- Student Handbooks** • Tuesday, Apr. 17 • 2 LEGAL Credits
- Summer Legal Issues** • Tuesday, May 8 • 2 LEGAL Credits

To register online, please visit: www.ossba.org/events

Name of School District: _____

Contact Name: _____

Contact Email Address: _____

Billing Address: _____

Attendee Information:

Name: _____ Title: _____

Attendee Email Address: _____

Registration is \$75 for members, \$150 for non-members. Registrations are due on the Tuesday prior to the workshop Tuesday (ex., Feb. 6 for Employee Warnings). Notice of cancellation must be received in writing by the registration due date for a refund (less a \$25 cancellation fee). No refunds will be offered after the due date. Registrations after the deadline (including on-site) are \$150 (\$300 for non-members).

Payment Contact Name: _____ Email: _____

Method of Payment: Check Purchase Order Number: _____

To pay by credit card, please contact Jennifer Paschal or Martha Stewart at 888.528.3571 or register and pay through OSSBA's member portal.

OSSBA will make every effort to accommodate persons with special needs. Please submit your request in writing to Lisa Deaton at lisad@ossba.org or fax your request to Lisa at 405.528.5695.

Please mail or fax this form to:

OSSBA • Lisa Deaton
2801 North Lincoln Blvd., Suite 125
Oklahoma City, OK 73105
Fax 405.528.5695

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