Application to present a breakout session at the OSSBA/CCOSA 2019 Education Leadership Conference

Thank you for your interest in presenting. There are three ways to submit your application:

* Online at [www.ossba.org/2019present](http://www.ossba.org/2019present)
* Email the completed form to [terris@ossba.org](mailto:terris@ossba.org)
* Mail completed form to: OSSBA, 2801 N. Lincoln Blvd., Suite 125, Oklahoma City, OK, 73105, Attn: Terri Silver

**Session Requirements**

1. Only those applications submitted with *all* information completed will be considered.
2. A school district or organization may submit a maximum of 2 applications.
3. Businesses wishing to present must be a conference sponsor or exhibitor to be considered. Partnering with a school district is highly recommended.

If accepted, your presentation may be published on the OSSBA website and/or event mobile app. If you do not want your publication published, please check here: 

APPLICATIONS ARE DUE ON OR BEFORE MARCH 15, 2019

After you submit the application, you will receive notification regarding the acceptance/rejection of your application by June 1st. Once accepted, you will have the opportunity to make minor changes (revise description, change co-presenters, etc.) at a later date.

OSSBA encourages you to print a copy of your application for your records.

If you have questions, please contact Terri Silver, 800.528.3571 or email: [terris@ossba.org](mailto:terris@ossba.org)

Thank you for applying!

Session Details

**Session Title** (10-word maximum)

**Session Description** (75-word maximum: please use complete sentences)

**Primary Target Audience**

* Board Members
* Superintendents
* Administrators
* Clerks
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mark the primary area you feel this subject matter covers:**

* Culture, Climate & Organizational Efficacy
* Learning, Teaching, & Assessing for Student Progress
* Early & Expanded Learning Opportunities for Student Success
* Governance, Leadership & Accountability
* Partnerships for Human Capital & Organizational Development
* Physical Resources
* Financial Resources
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Format of Presentation:**

* Interactive/Discussion (round tables)
* Presentation (theater seating)
* Panel - how many panelists? \_\_\_\_\_\_
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A/V requests – *you must furnish your own computer.***

* Lapel microphone
* Hand held microphone
* Projector/screen
* Video capability with sound
* Wi-fi
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Main Presenter (*Primary Contact*) Information**

**NOTE**: OSSBA/CCOSA acceptance of an application does NOT mean the presenter is registered for the conference. All presenters must pay the conference registration fee to attend workshops or general sessions, or to visit the exhibit hall.

All correspondence will be with the main presenter by email unless otherwise requested.

**Please Print Legibly**

Main Presenter Name:

District, Company or Organization:

Title:

Business Phone: Mobile Phone:

Email Address ***(required):***

**As the main presenter**, I understand that all requested information must be submitted for the application to be considered, but that submission of the application does not guarantee selection as a session at the conference. By entering my name below and submitting the application, I verify that I agree to and understand all stated requirements.

Main Presenter Signature ***(required):***

**Additional Presenter Information**

Please complete this information for each additional presenter in the breakout session. Copy this page as needed.

Name:

District, Company or Organization:

Title:

Email Address:

**Additional Presenter Information**

Name:

District, Company or Organization:

Title:

Email Address: