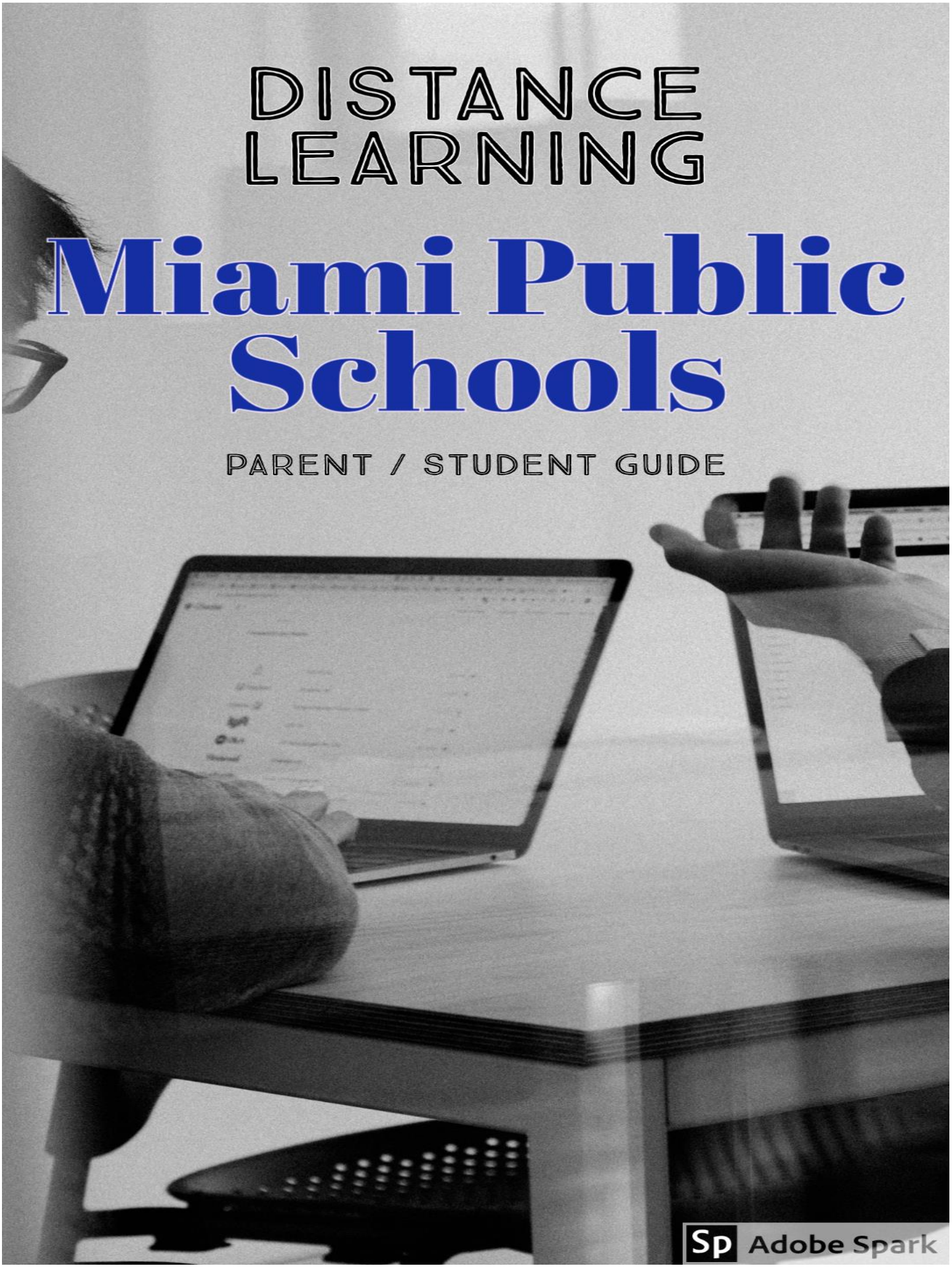
# DISTANCE LEARNING

# Miami Public Schools

## PARENT / STUDENT GUIDE



Dear MPS families:

Our administrators, teachers and instructional support staff have worked hard to develop a continuous learning plan that will help our students finish the school year strong. As you can imagine, this planning has presented its own set of trials, as most of it has occurred digitally or at a distance so we can protect ourselves just as you are at home. We will meet the challenge, however, because that's *The Wardog Way*! Our students deserve a learning plan that will help them grow academically this spring, and that is what we are determined to give them.

The last few weeks have made me even more proud to be the superintendent of Miami Public Schools. From providing over 5,800 meals to delivering essential supplies to Integris Miami, our team has worked to provide children and families with basic needs, as well as lift their spirits. All of this has occurred while Miami residents and MPS have also taken the necessary precautions to prevent the spread of COVID-19. There's nothing we can't accomplish when we work together as a team.

We know you and your child have many questions about what the remainder of the school year will be like. The purpose of this document is to share guidance and information on our transition to distance learning. While this is not how we expected to end the school year, we believe our distance learning plan will allow us to keep students on track, while also protecting what is most important – their health and well-being.

A change of this magnitude will not occur without bumps in the road; however, with your help, I am confident we can offer the best services possible for our students. Schools are at their best when the community works together, and now is the perfect time for us to shine. You were and continue to be your child's first and most important teacher. While our faculty and staff will be leading the way, we know you will be encouraging, supporting and teaching your child side-by-side with us.

We miss our students terribly, but we are trying to make the best of the situation for everyone. Thank you for helping us rise to this challenge. We could not do it without you.

Sincerely,
Jeremy Hogan
Superintendent

# Miami Public Schools

## *Distance Learning*

## Parent / Student Guidance

### Overview & Purpose

- The purpose of this guide is to provide answers and expectations during our time of distance learning.
- Our hope is to maintain academic rigor while providing a sense of stability to students and their families.

### Expectations

- Students will be required to complete assignments given by their teachers through paper packets, through digital learning, or a blend of both.
- Students should expect to participate in learning for suggested time frames per grade level:
    - PK: 30 minutes daily
    - K-1st: 45 minutes daily
    - 2nd-3rd: 60 minutes daily
    - 4th-5th: 90 minutes daily
    - 6th-12th: 30 minutes per teacher for a maximum of 3 hours per day
- Parents will need to actively monitor student progress and check on Fridays for the following week's lesson plan provided by the teachers.

### Device, Supply & Packet Pick-up

- The district will have device & supply pick up days and times at the Miami Activity Center based on the last name of parents/guardians at the following times:
    - Thursday, April 2nd
        - A - F 9:00-12:00
        - G - M 1:00-4:00
    - Friday, April 3rd
        - N - S 9:00-12:00
        - T - Z 1:00-4:00
    - Monday, April 6th
        - Open pick up from 9:00-12:00
- Site principals will contact families who fail to pick up devices, packets, or supplies to arrange for delivery or pick up on an as-needed basis.

## How Students Will Receive Work

- Rockdale, Roosevelt, Washington, & Wilson ES (Pre-K - 3rd): Students will be provided digital lesson and/or packet lesson opportunities as needed.
- Nichols Upper Elementary School (4th - 5th): Google Classroom or paper packet
- Will Rogers Middle School (6th - 8th): Edgenuity / Google Classroom with links or option of paper packet
- Miami High School (9th-12th): Google Classroom / Edgenuity or option of paper packet
- Miami Academy: Edgenuity

## Special Education/504/EL Students

- Individualized Education Plans (IEP), 504s, English Language Academic Plans will be followed to the greatest extent possible.
- Related services will be coordinated by INTEGRIS. Individualized packets will be mailed to individual students. Tele-therapy via ZOOM will be provided and coordinated between INTEGRIS and parent(s)/guardian(s).
- IEP and 504 meetings will be held through phone or video conference according to the current timeline unless an in-person meeting is requested by the parent via letter, email, text, or other form of communication. All IEP/504 team members are required to participate.

## How to Communicate with My Child's Teacher(s)

- School sites and teachers will provide specific communication information. School offices will be available for phone calls (see contact info on the last page) Tuesdays from 9:00-12:00 and responsive to emails daily.
- Communication will take place via: e-mail, Remind, social media, all-call system, and by other methods.

## Meal Options

- Miami Public Schools will be serving grab and go meals at 2 locations. Any child age birth to 18 is eligible to participate. Children must be present to receive the meals. Lunch for the current day & breakfast for the following day will be served Monday through Friday at ***Will Rogers Middle School*** (front circle drive) and ***Roosevelt Elementary*** (north side of the building on 2nd Street NE). This will be a drive-thru service from 11:00 AM-12:00 PM.
- If you designated, in the recent survey, that your child rides a bus, Miami Public Schools will be delivering meals through most bus routes during the school closure. Deliveries will begin around 10:30 am. Approximate delivery times will be posted on the district website and on Facebook. Students will be served lunch for the current day and breakfast for the following day. Buses will be at each site for approximately 5 minutes. Students or children must be present to receive meals.

## Other Resources

**For additional resources visit:**

MPS Resources: https://sites.google.com/miamips.net/mpsdigital/home?authuser=0

OSDE Resources: https://sde.ok.gov/distancelearning

Oklahoma Library of Digital Resources: https://www.ossba.org/services/okldr/

## Plan Preparation

- Communication to parents via social media, school website, and robo-call
- Lunch service survey
- Technology/internet connectivity survey
- Staff meetings by site to determine needs
- Development of technology contract for device/hotspot checkout
- A professional development plan for supporting teachers in distance learning
- Creation of How-to videos for students and parents on the following:
    - Internet safety
    - Device usage
    - App usage
    - Program usage (Seesaw, USA Test Prep, Google Classroom, Edgenuity, Flip Grid)
    - Zoom
    - Google Hangout
    - How to use a hotspot

# Contact Information

**Site Hours:** Administration will be available by phone every Tuesday from 9:00 - 12:00

**District Hours:** Central office will be open daily from 9:00 -- 12:00

Miami Central Office - (918) 542-8455

Superintendent, Jeremy Hogan - jhogan@miamips.net

Assistant Superintendent, Keni Iverson - kiverson@miamips.net

Director of Special Services, Jillian Douthit - jdouthit@miamips.net

Director of Athletics, Chad Davis - cdavis@miamips.net

Miami High School - (918) 542-4421

Principal, Nick Highsmith - nhighsmith@miamips.net

Assistant Principal, Kyle Baldridge - kbaldridge@miamips.net

Dean of Students, David Douthit - ddouthit@miamips.net

Miami Academy - (918) 542-9760

Director, Pam Bevis - pbevis@miamips.net

Will Rogers Middle School - (918) 542-5588

Principal, Jeff Harlan - jharlan@miamips.net

Assistant Principal, Clara Ervin - cervin@miamips.net

Nichols Upper Elementary School - (918) 542-3309

Principal, Courtney Billings - cbillings@miamips.net

Dean of Students, Pam Chaney - pchaney@miamips.net

Rockdale Elementary School - (918) 542-6697

Principal, Andrea Berry - aberry@miamips.net

Roosevelt Elementary School - (918) 542-5576

Principal, Melissa Bekemeier - mbekemeier@miamips.net

Washington Elementary School - (918) 542-394

Principal, Melissa Turner - mturner@miamips.net

Wilson Elementary School - (918) 542-8419

Principal, Courtney Yunt - clyunt@miamips.net

Information Technology - (918) 542-3192

IT Director, Nick Talbert - ntalbert@miamips.net

IT Assistant Director, Aimee Parnell - aparnell@miamips.net

Data Specialist, Sandy Ankenman - sankenman@miamips.net

Website:  Miami.k12.ok.us

Facebook:  Miami Public Schools