**Phone Script: Thanksgiving Break

Purpose:** The following script can be used to communicate with parents and staff about Thanksgiving break and to encourage them to make safe decisions when celebrating over the holiday.

Good evening. This message is for [District] students and families. This is a reminder that there will no school [Date] to [Date] for Thanksgiving Break. We look forward to seeing students again on Monday, November 30. As you celebrate, please make safe decisions to help reduce the spread of COVID-19: wash your hands, stay socially distanced, and wear a mask when you are around others. This holiday season, we are thankful for the opportunity to serve you, your family and our wonderful community. We appreciate your support of [District].