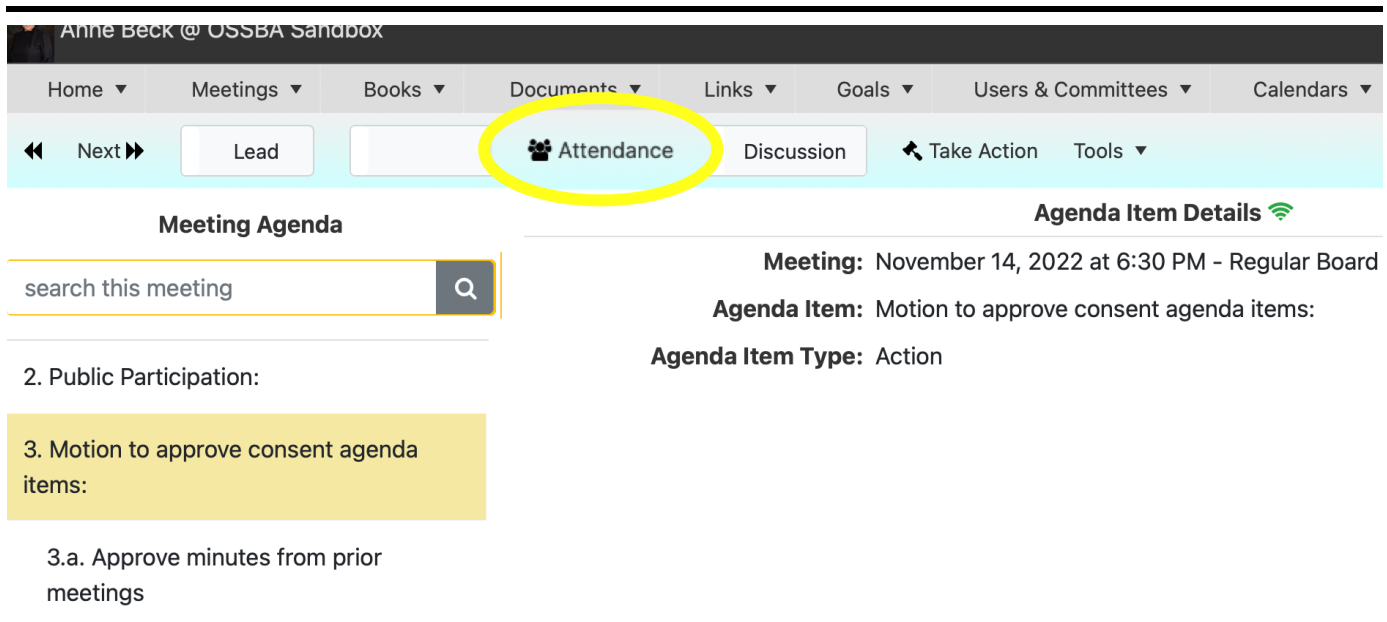


Edit or Delete Attendance



The screenshot shows the top navigation bar of the Assemble Meetings interface. The 'Attendance' tab is highlighted with a yellow circle. Below the navigation bar, the 'Meeting Agenda' section is visible on the left, and the 'Agenda Item Details' section is on the right. The 'Agenda Item Details' section shows the meeting date and time, the agenda item, and the agenda item type.

Anne Beck @ OSSBA Sandbox

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◀ Next ▶ Lead Attendance Discussion ⚡ Take Action Tools ▾

Meeting Agenda

search this meeting 🔍

2. Public Participation:

3. Motion to approve consent agenda items:

3.a. Approve minutes from prior meetings

Agenda Item Details 📶

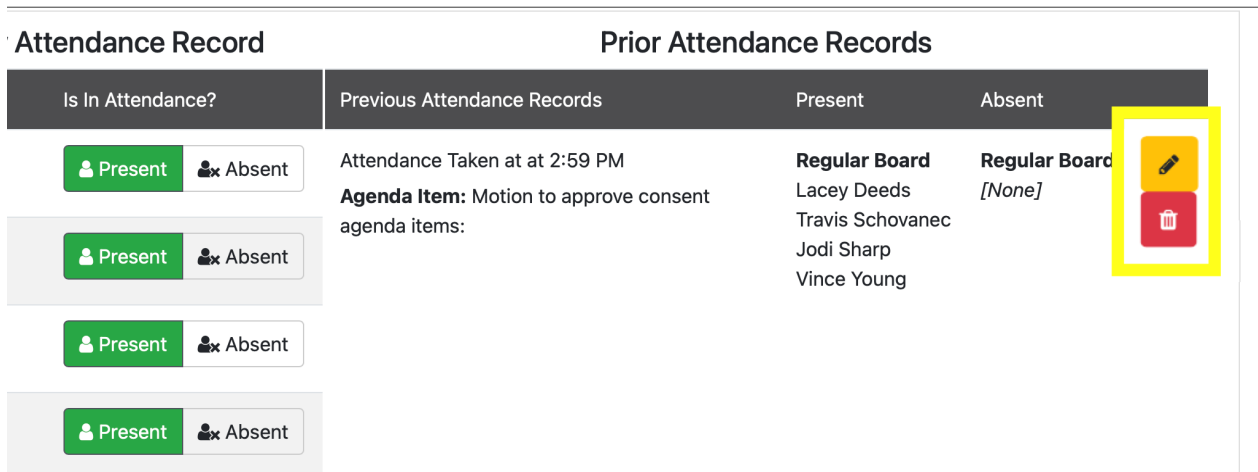
Meeting: November 14, 2022 at 6:30 PM - Regular Board

Agenda Item: Motion to approve consent agenda items:

Agenda Item Type: Action

1

Click on Attendance.



The screenshot shows the 'Attendance Record' and 'Prior Attendance Records' sections. The 'Attendance Record' section has a table with 'Is In Attendance?' and 'Absent' columns. The 'Prior Attendance Records' section has a table with 'Previous Attendance Records', 'Present', and 'Absent' columns. A yellow box highlights the edit and delete icons in the 'Prior Attendance Records' table.

Attendance Record

Is In Attendance?

Present Absent

Present Absent

Present Absent

Present Absent

Prior Attendance Records

Previous Attendance Records Present Absent

Attendance Taken at at 2:59 PM

Agenda Item: Motion to approve consent agenda items:

Regular Board

Lacey Deeds

Travis Schovanec

Jodi Sharp

Vince Young

Regular Board

[None]

Edit Delete

2

Click on the yellow icon to edit the attendance record. Click the red icon to delete the action.