**Sample Letter to the Editor**

One of the most popular sections of any newspaper is the “Letters to the Editor” and School Board Recognition Month is a perfect time to submit one. Focus on accomplishments your school district has made in the past year and the positive impact your school board members have had on your district and in your community. Send a request to the newspaper at least two weeks in advance to ensure that your letter will be featured. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date**

Dear Editor,

During the month of January, we have the opportunity to recognize the men and women who share their time, vision and voice on our local school boards. School Board Recognition Month is a time to celebrate the accomplishments our district, thanks to the dedication and passion our school board members have for providing a solid education for our students.

[District] is thankful for [insert names of school board members] who serve on our local school board. We hope during School Board Recognition Month you will join us in celebrating the hard work of our elected board members.

[Insert first names of board members] are an integral part of the [District][Mascot] family. They help develop important school policies, manage an annual budget of $[amount], plan school bond initiatives to provide vital funding to our schools and make tough decisions on complex educational and social issues. Our school board ensures our students have every opportunity possible to make them successful members of our community and society.

[Insert a few key accomplishments that your district has made over the past year – bonds that have passed, new programs, extracurricular achievements, etc.]

Our school board members carry out the truest form of representative government in our democracy – volunteer public service – and they preserve the core of our democratic society – public education.

We do not always recognize the dedication and hard work of these public servants elected to represent us and the interests of our children. Now is the time to do just that. Invite them out for coffee. Ask how you might help support your local neighborhood schools. Drop off cookies at January’s school board meeting. Write to your local school board thanking them for their service. Let them know you appreciate what they do for students in [District].

Sincerely,

[Name]

[Title]